

PROCEEDINGS OF THE MASON COUNTY BOARD

State of IL            )  
                              )s.s.  
County of Mason     )

Proceedings of a meeting of the County Board of Mason County, a meeting begun and held at the courthouse in Havana on Tuesday, April 9, 2013. The meeting was called to order at 9:00 a.m. by Chairman James Griffin. The Pledge of Allegiance to the Flag was recited. Roll call was taken with the following members present: JAMES GRIFFIN, ROBERT HARRIS, DALE OSING, RONALD KNOLLENBERG, WILLIAM PARSLEY, ELDON GARLISCH, DOROTHY KREILING, and KENNETH WALKER, all being present, none absent.

APPROVAL OF AGENDA

MOTION:     Garlisch made a motion to approve the agenda as presented. Seconded by Walker. Motion carried.

APPROVAL OF MINUTES

MOTION:     Osing made a motion to approve the minutes of the previous meeting. Seconded by Parsley. Motion carried.

RESOLUTION 2013-22 ZONING VARIANCE-FOREST CITY CHURCH ADDITION

The board then considered Resolution 2013-22 approving an application for a zoning variance for construction of an addition on the existing structure of the Forest City Community Church. It was reported that the Zoning Board of Appeals conducted a public hearing on the matter and recommended it to the County Board for approval. (see board file for resolution) After brief discussion, the following motion was made:

MOTION:     Garlisch made a motion to approve Resolution 2013-22. Seconded by Kreiling. Motion carried.

RESOLUTION 2013-26 REVISED LOCAL AGENCY AGREEMENT FOR CH14

The board then considered Resolution 2013-26 as presented by County Engineer Mike Pedigo revising a previously approved Local Agency Agreement to reflect that the percentage to be paid from federal funds was increased from 10 percent to 20 percent. (see board file for resolution) After brief discussion, the following motion was made:

MOTION:     Harris made a motion to approve Resolution 2013-26. Seconded by Knollenberg. Motion carried.

April, 2013 Meeting of the County Board

RESOLUTION 2013-27 APPROVING LEASE OF NEW 2013 CAT WHEEL LOADER

County Engineer Pedigo then presented Resolution 2013-27 approving a five-year lease of a new 2013 Caterpillar wheel loader with an option to purchase or return at the end of the lease period. Mr. Pedigo noted that the department would be trading the current wheel loader as part of the lease. He reported that the cost of the lease is \$5795 per month, and the county then has the option to purchase the unit outright for the balance of \$85,000. (see board file for resolution) After brief discussion, the following motion was made:

MOTION: Harris made a motion to approve Resolution 2013-27. Seconded by Garlisch. Motion carried.

APPEARANCE: HARRY WOLIN & CHRIS TROXEL OF MDH RE: AMBULANCE

Mason District Hospital CEO Harry Wolin then appeared before the board, along with EMS Director Chris Troxell. Mr. Wolin addressed the agreement for ambulance service between the county and the hospital which has been in place since 1981, and stated that the agreement appears to have served both organizations well. He noted that under terms of the agreement, the county purchases a new ambulance for the service biannually. The most recent ambulance purchased was recently delivered, and the two had brought the unit to the courthouse for viewing by the board. At this time, Chairman Griffin declared a brief recess to allow board members to examine the new unit.

APPEARANCE: JEFF MCPHERSON OF GRAY HUNTER STENN RE: 2012 AUDIT

Jeff McPherson of Gray Hunter Stenn then addressed the Board with an overview of the 2012 audit for Mason County. He expressed that he enjoyed working with Mason County and that overall the audit report went well. Two issues needing to be addressed are that the county should consider cross training in some areas of the courthouse, such as the IT department and any new bank accounts opened should be approved by the board. Mr. McPherson answered questions for the board and then suggested that the materials be reviewed prior to approval.

CONSENT AGENDA

The Board then considered the consent agenda as follows:

**CONSENT AGENDA**

REPORTS:

1. March report of County Clerk
2. March report of Treasurer

APPOINTMENTS BY CHAIRMAN:

1. Larry Haubensak-Trustee-Havana Rural Fire District-exp. May 2016
2. Mary Ann Knoles-Trustee-Mason City Cemetery Maintenance District-exp. May 2016

RESOLUTIONS:

1. Resolution 2013-28 Tax Agent Deed to Sarah Harris for Parcel 011-1751000

**END OF CONSENT AGENDA**

(see board file for matters pertaining to the consent agenda)

## April, 2013 Meeting of the County Board

**MOTION:** Garlisch made a motion to approve the consent agenda.  
Seconded by Kreiling. Motion carried.

### **REPORT OF ZONING OFFICE**

County Clerk Blessman reported that the Department of Natural Resources has corresponded with the county regarding environmental compliance for potential developers of a wind farm project.

### **COMMITTEE REPORTS**

Mr. Parsley reported for the Building & Grounds Committee that the new furnace has been installed in the Circuit Clerk's office and is working well. The new basement door for the courthouse will be installed within a few weeks.

Mrs. Kreiling reported for the Emergency Services Committee that 911 is finished with their system upgrades. Soon the upgrading with the Havana Police Department will take place along with the purchase of some new chairs.

Mr. Walker reported for the Planning Committee that the Natural Resources report related to the wind farm came back as compliant. He also commented that he started a leadership training being offered by United Counties Council recently and so far is highly impressed by the program.

Mr. Harris reported for the Road & Bridge Committee that the township road commissioners meeting and the motor fuel tax letting has been scheduled. County Engineer Pedigo informed the board that he is working on negotiations with the Enbridge Pipeline company on the road usage during the construction of the cross-county pipeline.

### **RESOLUTION 2013-23 ESTABLISHMENT OF THE POSITION OF PART-TIME COUNTY ADMINISTRATOR AND APPOINTMENT OF WILLIAM R. BLESSMAN OF HAVANA TO SUCH POSITION**

The board then considered Resolution 2013-23 establishing the position of part-time County Administrator and appointment of William R. Blessman to this position effective June 1, 2013. (see board file for resolution) after brief discussion, the following motion was made:

**MOTION:** Osing made a motion to approve Resolution 2013-23. Seconded by Harris. Motion carried on unanimous roll call vote.

### **RESOLUTION 2013-24 APPROVAL OF COUNTY ADMINISTRATOR CONTRACT**

The board then considered Resolution 2013-24 approving a contract for a part-time County Administrator effective June 1, 2013. (see board file for resolution) After brief discussion, the following motion was made:

**MOTION:** Walker made a motion to approve Resolution 2013-24. Seconded by Parsley. Motion carried on unanimous roll call vote.

April, 2013 Meeting of the County Board

RESIGNATION OF WILLIAM BLESSMAN FROM THE OFFICE OF COUNTY CLERK

County Clerk William Blessman then submitted to Chairman Griffin and read aloud a letter of resignation from the Office of County Clerk effective May 24, 2013. (see board file for letter)

RESOLUTION 2013-25 DECLARATION OF VACANCY IN THE OFFICE OF COUNTY CLERK

The board then considered Resolution 2013-25 declaring a vacancy in the office of County Clerk effective May 24, 2013. (see board resolution) After brief discussion, the following motion was made:

MOTION: Garlisch made a motion to approve Resolution 2013-25. Seconded by Kreiling. Motion carried.

DISCUSSION OF AUDITOR RECOMMENDATIONS

Mr. Harris addressed the Information Technology situation presented by Auditor Jeff McPherson on needing to cross train due to the heavy reliance on a single staff person to write and support county software. It was the consensus of the board that the county should consider implementation of commercial software for payroll, fund accounting, and property tax applications.

APPROVAL OF CLAIMS

The following motion was then made concerning a list of claims paid in vacation presented to the board for review and approval:

MOTION: Osing made a motion to approve the list of claims.  
Seconded by Harris. Motion carried on unanimous roll call vote.

There being no further business to conduct, the meeting was adjourned at 9:58 a.m. until May 14, 2013 at 9:00 a.m.